



# Technology Support Group

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## Microsoft Faculty/Staff Work at Home Acceptance Form

Date: \_\_\_/\_\_\_/\_\_\_ (DD/MM/YY)

Request #: \_\_\_\_\_

Name: \_\_\_\_\_

Department: \_\_\_\_\_

### Microsoft Campus Agreement

This acceptance form is valid for the Microsoft software indicated below, which shall be referred to collectively herein as the "Software". Software is made available to you because St. Francis Xavier University has purchased license coverage for the Software through its Microsoft Campus Subscription Enrollment.

St. Francis Xavier University is ordering the right for you to use the Software for **Work-related** purposes at home under its Microsoft Campus Subscription Enrollment. **You are not licensed to use the Software at home for personal purposes.** You do not own the license or the CDs, rather you are authorized to use the Software and associated media pursuant to the terms and conditions of the licensing agreement during the licensed period starting July 2008 and ending July 2009. You will be required to remove the Software from your home machine immediately upon expiration of the licensed period or earlier if your employment by St. Francis Xavier University ends.

### Software

- Microsoft Office 2003 for Windows
- Microsoft Office FrontPage 2003 for Windows
- Microsoft Office 2008 for Macintosh

### User Agreement

Please initial each statement:

- \_\_\_ I will read and abide by the license agreement(s) associated with this Software.
- \_\_\_ I understand that no technical support is provided by Microsoft in association with my work-at-home use.
- \_\_\_ I understand the minimum specifications to run the Software are listed at <http://www.microsoft.com/products>.
- \_\_\_ I will remove the Software from my home machine immediately upon the earlier of (a) expiration of the licensed period specified above or (b) the end of my employment by St. Francis Xavier University.
- \_\_\_ I understand that I am not licensed to use the Software for personal purposes.

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_

Account Number for Billing: \_\_\_\_\_