



**ST. FRANCIS XAVIER**  
UNIVERSITY

### **Call for Applications - Custodial Services, Casual**

StFX University is seeking applicants for casual custodial work within the University. Salary and benefits is in accordance with the collective agreement. Variable working hours (days, evenings/nights, weekends).

#### **Key Responsibilities**

- Dusts horizontal and vertical surfaces
- Sweeps/dry-mops and wet-mops floors and stairways using dust mops, tools, buckets, wringers, wet mops, and automatic floor machines, as required
- Vacuums mats and carpeted areas
- Cleans and disinfects washroom surfaces and replenishes paper, plastic, and soap supplies
- Removes refuse from domestic size containers and transfers bagged or loose waste to exterior dumpsters and waste holding sites
- Transfers recyclables/organic waste to designated holding sites
- Cleans glass and polishes doors and partitions
- Strips and waxes floors and baseboards using appropriate equipment
- Washes walls and ceilings (using ladders), as necessary
- Maintains a clean work environment
- Performs other duties as required
- This position is physically demanding. Extensive kneeling, bending, standing, and squatting required
- Summer Conference Hotel cleaning

#### **Qualifications**

- Previous recent and related experience is required
- Ability to take direction and work with minimal supervision
- Reliable and punctual
- Good communication and organizational skills

If you are interested in being considered for custodial work, we encourage you to submit a cover letter and resume or to complete the StFX application form and send to or drop off to the Human Resources Department.

**Human Resources, St. Francis Xavier University**

**Email: [careers@stfx.ca](mailto:careers@stfx.ca)**

*Only those selected for an interview will be contacted. Preference will be given to Canadian citizens and permanent residents. StFX respects diversity and welcomes applications from visible minority group members, women, Indigenous persons, persons with disabilities, members of sexual minority groups*