



## Rankin SON

## Policy on Student Attendance in Scheduled Simulation Learning Centre Practicum

Classification:	Student
Responsible Authority:	Coordinator, Simulation Learning Centre
Executive Sponsor:	Associate Director, Rankin School of Nursing
Approval Authority:	Director, Rankin School of Nursing & Rankin School of Nursing
Date First Approved:	2017-06-26 (date first approved)
Date Last Reviewed:	2020-07-22 (date last reviewed)
Mandatory Review Date:	2023-07-22 (3 years for existing policies)

### PURPOSE

Clinical practica are an essential component of Baccalaureate Education for Nursing. The Rankin SON Simulation Learning Centre provides students the opportunity to learn and develop critical thinking skills in a safe, controlled simulated environment. Time spent in SLC practica is considered to be a clinical experience.

The purpose of this policy is to address attendance related to SLC practica.

### SCOPE

This policy applies to all nursing students, as well as Debriefing Facilitators.

### DEFINITIONS

This includes an explanation of terms and abbreviations used within the policy and procedure.

Word/Term	Definition
SLC	Simulation Learning Centre
SON	School of Nursing
Debriefing Facilitators	Clinical Instructor [Faculty, Nurse Educators (Full time, Part time, Contract positions)]

## POLICY

All SLC practica are considered clinical experiences. All students are expected to attend assigned clinical practica. As such, all students are expected to adhere to SON policy on clinical practica expectations.

## PROCEDURE

<u>Action</u>	<u>Responsibility</u>
<b>1. Attendance</b>	
1.1 During orientation to the SLC, the Policy on Student Attendance in Scheduled Simulation Learning Practica will be reviewed.	Student Debriefing Facilitators Coordinator SLC
1.2 Attendance at all scheduled SLC practica is mandatory.	Student
1.3 In the event of illness or unusual circumstances, the student will notify their clinical instructor prior to the scheduled simulation session.	Student
1.4 The Debriefing Facilitators will notify the SLC Coordinator of the student's planned absence prior to the start of the scheduled practica.	Debriefing Facilitator
<b>2. Make-up Time</b>	
2.1 All missed clinical time inclusive of SLC practica must be made up.	Student
2.2 In the event of a student absence from a scheduled simulation practica, missed time will be made up in an alternate clinical setting.	Student Debriefing Facilitators