

## ANNOTATED BIBLIOGRAPHY OF THE HANWAY-KITZ COLLECTION

### **Books:**

Achutan, S., & Agrewal, B.C., & Shah, S., & Soni, S., & Thakore, S. (Indian team) & Chandler, W.D., & Kaltz, B., & Knuttila, M., & Maguire, R.B., & Stahl, W.A., & Symes, L.R. (Canadian team). (1992). **Computer technology for higher education: A design model for a computerizing university.** New Delhi: Concept Publishing Co. [LB 1028.43 C643 Vol. 1, 2, &3].

"This project has attempted to look at how computerization affects universities & society and to improve the effective utilization of technology within the university systems in both Canada and India."

Key Words: peer assistance programmes; research advice.

Aleamoni, L.M. (Ed.). (1987). **Techniques for evaluating and improving instruction.** San Francisco : Jossey Bass. Vol. 31 of **New directions for teaching and learning.** Pp. 96. [LB 2838 T 43].

"The aim of this volume is to provide faculty and administrators with practical approaches for instructional improvement and evaluation programs."

Key Words: delivering instruction effectively, programmes for improving teaching.

Anderson, E. (Ed). (1993). **Campus Use of the Teaching Portfolio : Twenty - Five Profiles.** Washington, DC : American Association for Higher Education.

Pp. 122. [LB 2333 C3].

"The first interest of this publication is to demonstrate how portfolio use depends on context & purpose."

Angelo, T.A., & Cross, K.P. (1993). **Classroom assessment techniques: A handbook for college teachers.** San Francisco: Jossey-Bass. Pp.427.

[LB 2822.75 A54 1993].

"This volume is designed as a practical how-to-do-it handbook that college faculty members can use to assess the quality of teaching and learning in their own classrooms. There is an easy-to-use compendium of fifty different classroom assessment techniques."

Key Words: evaluation and assessment of students; new faculty; programmes for improving teaching.

Astin, A.J. (1993). **What matters in college**. San Francisco: Jossey-Bass. Pp. 482.

[LA 229 A 7948]

"This book is to enhance our understanding of how undergraduate students are affected by their college experiences. It looks at many important educational issues with new updated data."

Key Words: evaluation and assessment of students.

Baxter Magolda, M.B. (1992). **Knowing and reasoning in college: gender-related patterns in students' intellectual development**. San Francisco; Jossey - Bass. Pp.446. [LB 1060 B4].

"Part One introduces different ways of knowing and Part Two turns to transforming educational practice through acknowledgment of the relational nature of knowing."

Key Words: student development.

Bennett, J.B., & Figuli, D.J. (1993). **Enhancing departmental leadership : the roles of the chairperson**. Phoenix, AZ : OryxPress. Pp. 230.

[LB2341 E645 1993].

"This is a collection of essays - the best current thinking about how to be a department or division chairperson. It is to be a resource for those new to the position as well as those with substantial experience."

Key Words: leadership.

Berger, A.A. (1993). **Improving writing skills : memos letters reports and proposals.** Newbury Park CA : Sage. Vol. 9 of **Survival skills for scholars series.** Pp.83. [HF 5718.3 B47].

"This book deals with the most common kinds of business correspondence a university professor is required to produce: letters of recommendation, tenure letters, memos, grant proposals and effective writing strategies for better communication."

Key Words: writing across the curriculum.

Bertrand Y. (1995). **Contemporary Theories & Practice in Education.** Madison WI : Magna. Pp. 278. [LB 14.7 B37].

"Bertrand presents a synthesis of some 30 theories and organizes them in an enlightening manner."

Key Words: professional programmes; performance objectives.

Boice, R. (1992). **The new faculty member.** San Francisco: Jossey-Bass. Pp. 376. [LB 1778.2 B65].

"In this book the author advocates a holistic, data-driven approach to nurturing new faculty.

Key Words: mentoring; new faculty.

Bonwell, C.C. & Eison, J.A. ( 1991). **Active learning: creating excitement in the classroom.** Washington, DC : The George Washington University. Pp.104. [LB1027.23 B66].

"Active learning is defined as instructional activities involving students in doing things and thinking about what they are doing."

Key Words: programmes for improving teaching, increasing student involvement or participation.

Boswser K., & Hamilton, S.J. (Eds). (1994). **Collaborative Learning : Underlying Processes and Effective Techniques**. San Francisco: Jossey- Bass. Vol. 59 of **New Directions for Teaching and Learning**. Pp. 106.[LB 1032 C64 Main].

" Knowledge is not a quantifiable mass of information to be transmitted but a socially constituted process of making meaning within constantly changing & interacting contexts."

Key Words: collaborative learning.

Bowser, B.P., & Auletta, G.S., & Jones, T. (1993). **Confronting diversity issues on campus**. Newbury Park, CA : Sage Publications. Vol. 6 of **Survival skills for scholars**. Pp. 102. [LC 1099.3 B 69].

"The authors in this volume suggest some practical strategies for dealing with questions of racism, diversity, and intercultural communication."

Key Words: peer assistance programmes.

Braskamp, L.A. , & Ory, J.C. (1994). **Assessing Faculty Work: Enhancing Individual and Institutional Performance**. San Francisco : Jossey Bass.

Pp. 333. [LB 2333 B68].

"In this book, we highlight some characteristics of faculty assessment that have gone unrecognized or have not received sufficient attention."

KeyWords: peer assistance programmes.

Brewik, P.S. (1998). **Student Learning in the Information Age**. Phoenix AZ: Oryx Press. Pp. 173. [Z 711.2 B755].

"This book is a practical, easy to use guide for campus leaders who are working to ensure that their graduates of today & tomorrow are capable of success in this information age.

Key Words: technology information

Brookfield, S.D. (1987). **Developing critical thinkers ; challenging adults to explore alternative ways of thinking and acting**. San Francisco: Jossey - Bass. Pp. 293. [BF 441 B79 1987]. (2 copies).

"This book shows that critical thinking is an engaging, productive process enabling people to be more effective and innovative in every aspect of life and work."

Key Words: performance objectives.

Brookfield, S.D. (1990). **The skillful teacher**. San Francisco: Jossey-Bass. Pp. 233. [LB 2331 B68 C.2].

"...On technique, trust and responsiveness in the classroom."

Key Words: the lecture; class discussions; new faculty.

Bruer, J.T. (1993). **Schools for thought ; A science of learning in the classroom**. Cambridge, MA: The M.I.T. Press. Pp.324. [LB 1060 B78 1994].

"This book offers definitive proof that scientific research improves educational practice. It is a major contribution to the knowledge base for effective teaching."

Key Words: programmes for improving teaching.

Caffarella, R.S. (1994). **Planning programs for adult learners: a practical guide for educators, trainers, and staff developers.**

San Francisco : Jossey Bass. Pp. 248. [LC 5225 A34 C34 C.1].

"This book provides both a concrete framework for program planning and a how - to guide and resource book for practitioners."

Key Words: professional programmes, adult education.

Cayley, D. (Producer). (1998). **The Education Debates.** Toronto: CBC. Three Audio

Cassettes. [LC 191.8 C2 C385 case #1, case #2, case #3].

"From the CBC radio show **Ideas**, producer David Cayley explores the controversies of the conduct of education.

Cameron, B.J. ( Ed. ). (1993). **Teaching at The University of Manitoba - a handbook.** Winnipeg: The Universty of Manitoba. Pp. 109.

[LB 2331 .74 C22 M32].

"This book is not a substitute for University regulations but to answer some questions and concerns of new faculty; also for seasoned faculty."

Key Words: new faculty; delivering instruction effectively; evaluation and assessment of students; questions in the classroom ;the lecture; tests and examinations.

Centra, J.A. (1979). **Determining Faculty Effectiveness.** San Francisco : Jossey - Bass. Pp. 204. [LB 2333 C45 C.2].

"Assessing teaching, research, & service for personal decisions and improvement."

Key Words: programmes for improving teaching.

Centra, J.A. (1993). **Reflective faculty evaluation: enhancing teaching and determining faculty effectiveness.** San Francisco: Jossey-Bass. Pp.244.

[LB 2333 C456 C.1] [LB 2333 C456 C.2].

"This book is for faculty members, administrators and faculty development specialists and deals largely with the evaluation and improvement of teaching."

Key Words: programmes for improving teaching; research advice.

Cornesky, R.A. (1993). **The quality professor: implementing TQM in the classroom.** Madison, WI: Magna. Pp.209. [LB 2331 C65]

"Total Quality Management is a procedure in which everyone strives to continuously improve the path leading to success; processes and procedures for improving performance."

Key Words: programmes for improving teaching.

Cranton, P. (1994). **Understanding and promoting transformative learning - a guide for educators of adults.** San Francisco : Jossey Bass. Pp. 252.

[LC 5225 L42 C72].

"Transformative learning is defined as the development of revised assumptions, premises, ways of interpreting experience or perspective on the world by means of critical reflection. The author's intent is to explain this theory and how it can work."

Key Words: programmes for improving teaching, adult education.

Curry, L., & Wergin, J.T. (1993). **Educating professionals: responding to new expectations for competence and accountability.** San Francisco: Jossey-Bass. Pp. 379. [LC 1059 C8].

"This book offers a comprehensive examination of how we need to educate professionals for practice in the twenty-first century and why & how that education differs from the curricula of today."

Key Words: programmes for improving teaching; professional programmes; peer assistance programmes.

Davis, B.G. (1993). **Tools for teaching.** San Francisco : Jossey-Bass. Pp. 429.

[LB 2331 D37 C.2].

"This book is a rich compendium of classroom-tested strategies and suggestions designed to improve the teaching practice of beginning, mid-career, and senior faculty members using forty-nine teaching tools organised into twelve sections."

Key Words: new faculty Programmes for improving teaching.

Davis, C.A. (1992). **Handbook for new college teachers and teaching assistants.** Kalamazoo, MI: Davis and Associates. Pp. 60. [LB 1778 D3].

"This 'handbook' is based on the personal experience and observations of the author and is geared for first time professors or part time instructors or graduate students working as teaching assistants or those considering college teaching as a career path."

Key Words: new faculty.

Eble, K.E. (1976). **The craft of teaching; A guide to mastering the professor's art.** San Francisco: Jossey-Bass. Pp.179.[LB 1025.2 E24 1994].

"The author attempts to look at the acts of teaching carefully to analyse teaching without rendering it lifeless, and to see teaching in relation to all the resources highly skilled teachers use to develop their craft."

Key Words: programmes for improving teaching.

Eble, K. E. (Ed). (1980). **Improving Teaching Styles**. San Francisco : Jossey - Bass. Vol. 1 of **New Directions for Teaching and Learning** . Pp. 107.

[LB 1025.2 159 ].

Key Words: programmes for improving teaching.

Erickson, B.L.S., & Strommer, D.W. (1991). **Teaching college freshmen**. San Francisco : Jossey-Bass. Pp. 249. [LB 2331 E76].

"This book describes today's freshmen and looks at the freshman classroom and its needs with emphasis on the concrete, the practical and the applied. The book is designed to help understand the students themselves to present effective teaching practices and to provide practical suggestions for dealing with some of the special challenges presented by freshman classes."

Key Words: new faculty; increasing student involvement or participation; evaluation and assessment of students.

Ericksen, Stanford C. (1985). **The Essence of Good Teaching**. San Francisco : Jossey- Bass. Pp.180. [LB 2331 E75 C.2].

"The purpose in writing this book is to give the teacher a conceptual base for making decisions about how to do a better job in managing the classroom hour."

Key Words: programmes for improving teaching ; peer assistance programmes.

Erskine, J.A., Leenders, M.R., & Mauffette-Leenders, L.A. (1981). **Teaching with cases**. London: The University of Western Ontario. Pp. 305. [HF 1118 E78].

"This book contains the writings and insights of over one hundred case teachers designed for anyone interested in participatory, student oriented, active learning climates."

Key Words: increasing student involvement or participation; professional programmes.

Finkelstein ,M.J. & La Celle-Peterson ,M.W. (Eds.) . (1993). **Developing senior faculty as teachers**. San Francisco : Jossey-Bass. Vol. 55 of **New directions for teaching and learning**. Pp.116. [LB 1778 D48].

"Student retention and ultimate success depends, in part, on the ability of professors - most of whom have been teaching for many years - to provide appropriate classroom experience and learning assistance."

Key Words: delivering instruction effectively, programmes for improving teaching, leadership.

French - Lazovik, G. (Ed.). **Practices that Improve Teaching Evaluation**. San Francisco: Jossey-Bass. Vol. 11 of **New directions for teaching and**

**Learning**. Pp. 110. [LB 2838 p78 c.2].

"A principal focus of this volume concerns the roles & responsibilities of those involved in the evaluative process: administrators, department chairpersons, evaluation directors & faculty peer committees."

Key Words: programmes for improving teaching , peer assistance programmes.

Fox, J.A., & Levin, J. (1993). **How to work with the media**. Newbury Park, CA : Sage Publications. Vol. 2 of **Survival skills for scholars**. Pp. 93.

[LB 2342.8 F69].

"This guide is designed to assist academics in making the most of their encounters with the media, be they regular or occasional. Topics discussed include giving news interviews to print, television, radio reporters, writing op/ed pieces & appearing on T.V. talk shows."

Key Words: performance objectives.

Gappa, J.M., & Leslie, D.W. (1993). **The invisible faculty : improving the status of part-timers in higher education.** San Francisco: Jossey - Bass. Pp. 324. [LB 2331.72 G37].

"In part one of this book they analyse the current environment for part-time faculty, and in part two they identify key trends in the employment of part-time faculty and delineate forty-three recommended practices for institutions to follow."

Key Words: peer assistance programmes.

Gill, C. (Ed.), (1964). **Year - round operation of the university.** Ottawa : Canadian Universities Foundation. Pp. 181. [LB 2341.8 C2Y42 1964].

"This is a supplement to the proceedings of the 1964 annual meeting of the National Conference of Canadian Universities and Colleges."

Gordon, Jane , & Nevo, Denise (Eds). (1998). **Atlantic Universities Teaching Showcase 1997.** Halifax, N.S. : Mount St. Vincent University. Pp. 176.

[LB 2331 A88 1997 V.2 C.1,C.2].

"With the belief that all university teachers can be creative in what they do in the classroom, the editors hope that the essays contained in this volume will stimulate your thinking & expand your vision of what is possible to accomplish with students as a university teacher."

Gordon, Jane , & Nevo, Denise (Eds). (1999). **Atlantic Universities Teaching Showcase 1998.** Halifax, NS. : Mount St. Vincent University. Pp. 281.

[LB 2331 A88 1998 V.3 C.1,C.2,C.3].

"The Atlantic Universities Teaching Showcase is turning out to be a valuable forum for exchange of ideas about teaching."

Green, M. F. (Ed) . (1997) . **Transforming Higher Education : Views from Leaders around the World**. Phoenix, AZ : Oryx Press. Pp. 339.

[LB 2322.2 T73].

"This book is directed to those who are shaping the future of higher education around the world - policy makers, institutional heads, heads governing boards, administrators & faculty leaders.

Key Words: peer assistance programmes.

Gmelch, W.H. (1993). **Coping with faculty stress**. Newbury Park, CA.: Sage Publications. Vol. 5 of **Survival skills for scholars**. Pp. 85. [LB 2333.3 G58].

"This book provides an overview of the most recent ideas and research on faculty stress and presents plans of action for stress reduction."

Key Words : peer assistance programmes.

Griffin, C.W. (Ed.). (1982). **Teaching writing in all disciplines**. San Francisco : Jossey-Bass. Vol 12 of **New directions for teaching and learning**. Pp. 93. [PE 1404 T4 C.2].

"This volume is about the writing-across-the-curriculum movement. Some of its chapters emphasize practice, while others bridge the gap between the two."

Key Words: writing across the curriculum.

Guskey, T.R. (1985). **Implementing mastery learning**. Belmont, CA.: Wadsworth Publishing Co. Pp.248. [LB 1031 G86].

"This book describes the system of mastery learning and how to implement it in a school, and offers examples of teacher-made lesson plans based on mastery learning accompanied by explanatory notes by the author."

Key Words: programmes for improving teaching.

Halpern, D.F. (Ed.). (1994). **Changing college classrooms; new teaching and learning strategies for an increasingly complex world**. San Francisco : Jossey-Bass. Pp. 367. [LB 2331 C4543].

"This book provides concrete information and suggestions for the improvement of teaching, student learning, and the whole educational process."

Key Words: programmes for improving teaching.

Hecht, I.W.D., Higginson, M.L., Gmelch, W.H., & Tucker, A. (1999). **The Department Chair as Academic Leader**. Phoenix AZ: The American Council On Education & the Oryx Press. Pp. 280. [LB 2341 D 414].

"The book goes to some length to make a case for the importance of chairs in institutional life: from the menial to the managerial to the inspirational & most while maintaining a presence in the classroom."

Key Words: peer assistance programmes.

Heimlich, J.E., & Norland, E. (1994). **Developing teaching style in adult education**. San Francisco : Jossey Bass. Pp. 262. [LC 5251 H 383].

"The authors examine the primary elements of the teaching -learning exchange, presenting numerous activities for both individuals and groups, designed to foster self-knowledge and growth in teaching."

Key Words: adult education , programmes for improving teaching.

Henderson, N.K., (1969). **University Teaching**. Hong Kong : Hong Kong University Press. Pp. 170. [LB 2331 H45].

"This book discusses all forms of teaching and examining used in universities and colleges . Its recommendations are based not only on long & varied practical experiences but on the findings of modern research."

Key Words: programmes for improving teaching

Herteis, E.M., & Wright, W.A. (Eds.). (1992). **Learning through writing: A compendium of assignments and techniques**. Halifax: Dalhousie University. Pp.39. [LB 2369 L4].

"Effective development of writing depends on faculty members being committed to engaging their students in meaningful writing assignments and exercises."

Key Words: assignments; writing across the curriculum. Part 2: Encouraging effective use of the library.

Holeton, R. (1998). **Composing Cyberspace Identity, Community and Knowledge in the Electronic Age**. Boston MA: McGraw Hill. Pp. 450. [ZA 4375 H65].

"This book explores the effects that computer technologies have had, are having and might have on people - on our human identity, on our values, on our social status & social relations & on our desire to make & share knowledge."

Key Words: technology information

Jacobs, L.C. & Chase, C.J. (1992). **Developing and using tests effectively**. San Francisco: Jossey-Bass. Pp. 231. [LB 2366 .2 J33].

"This book is designed to help faculty members write better classroom tests so they can evaluate student learning better."

Key Words: new faculty; tests and examinations; evaluation and assessment of students.

Johnson, D.W. & Johnson, R.T. & Smith, K.A. (1991). **Active learning: Cooperation in the college classroom**. Edina, MN: Intreraction Book Co. [LB 1032 J6].

"This book is about how college faculty can use cooperative learning to increase student achievement, create positive relationships among students and promote healthy student psychological adjustment to college."

Key Words: increasing student involvement or participation.

Johnson, G.R. (1990). **First steps to excellence in college teaching** (2nd ed.). Madison, WI: Magna. Pp.77. [LB 2331 J565 1990].

"This book constitutes a course in pedagogy that requires no background, just the desire to teach more effectively, to make a real commitment to improving undergraduate education."

Key Words: new faculty; evaluation of students; the lecture; class discussions; assignments.

Johnson, LouAnne. (1992). **My Posse Don't Do Homework**. New York: St. Martin's Press. Pp.226. [LA 2317 J62 A3].

"Students are the main focus of this book. When classes are small enough to allow individual student/teacher interaction, a minor miracle occurs. Teachers teach and students learn."

Key Words: programmes for improving teaching.

Johnson, R.T., & Johnson, D.W., & Johnson Holubec, E. (Eds.).(1987). **Structuring cooperative learning: lesson plans for teachers**. Edina, MN: Interaction Book Co. Pp.339. [LB 1032 S878].

"This book is a compilation of original lesson plans from the elementary school level to that of highschool, and implements cooperative learning."

Key Words: programmes for improving teaching, increasing student involvement or participation.

Keating, A.B. with Hargitai, J. (1999). **The Wired Professor: A Guide to Incorporating the World Wide Web in College Instruction**. New York : New York University Press. Pp. 256. [LB 2331 K35 1999].

"This book is a collegial, hands - on guide on how to build and manage instruction - based web pages and sites.

Key Words: Programmes for improving teaching, computer related assistance, delivering instruction effectively.

Lacey, Paul A. (Ed). (1983). **Revitalizing Teaching Through Faculty Development**.

San Francisco : Jossey Bass . Vol. 15 of **New Directions for Teaching and Learning** . Pp. 116. [LB 1025 .2 R45 Fac Dev].

"This volume seeks to encourage faculty and administrators who are concerned about revitalizing teaching.

Key Words: programmes for improving teaching, peer assistance programmes.

Levine, A.E., & Weingart, J.R. (1973). **Reform of Undergraduate Education**.

San Francisco : Jossey- Bass. Pp.160. [LA 227 L48].

Lindquist, J. (Ed.). (1979). **Designing teaching improvement programs**. Battle Creek, MI: W.K. Kellog Foundation. Pp. 369. [LB 2361 .5 D47].

"This book is designed specifically to share lessons learned about the development of teaching improvement programs."

Lloyd-Jones, J., & Blanck, H. (Eds.). (1993). **Post secondary education in transition**. Ottawa: University of Ottawa. Pp. 313.

"The Canadian society for the study of higher education held a conference 1993 on post secondary education in transition and this is a complete copy of the program."

Lowman, J. (1984). **Mastering the Techniques of Teaching**. San Francisco : Jossey -Bass. Pp.245. [LB 2331 L68 C.2].

"Few colleges teachers receive instruction in how to present intellectually exciting lectures, to lead engaging discussions or to relate to students in ways that promote motivation & independent learning. This book is designed to fill that gap."

Key Words: new faculty; delivering instruction effectively; programmes for improving teaching.

Lunde, J.P., & Healy, M.M. (1991). **Doing faculty development by committee**. Stillwater, OK: New Forums Press. Pp. 58. [LB 2331 L8].

"Published by the Professional and Organizational Development Network in Higher Education this is a resource helpful to administrators, faculty members, directors or coordinators of faculty development programmes."

Magnan, R. (1990). **147 Practical tips for teaching professors**. Madison, WI: Magna. Pp. 46. [LB 2331 M345].

"From the pages of **The teaching professor**, from the experiences of teaching professors near & far, come these 147 tips; teaching students to think, helping students read."

Key Words: the lecture; class discussions.

Maurer, H., & Olson, R.G. (Eds.). (1998). **Proceedings of Web Net 98 - World Conference of the WWW, Internet & Intranet**. Charlottesville, VA:

Association for the Advancement of Computing in Education (AACE).

Pp. 1315. [TK 5105 .87 W67 1998 V.1 & V.2].

"This conference which took place in Orlando, Florida; Nov.7-12, 1998, addresses research, new developments & experience related to the internet, intranet, & etranets. This volume contains position papers by leading experts in the field.

Mayhew, L.B., Ford, P.J.,& Hubbard, D.L. (1990). **The quest for quality:The challenge for undergraduate education in the 1990's**. San Francisco:

Jossey-Bass. Pp.292.[LA 227 .4 M39].

"This book stresses achieving, maintaining and restoring academic and intellectual quality. Part 1 looks at past and present forces that affect undergraduate education. Part 2 examines how faculty and administrators can strengthen academic quality. Part 3 covers monitoring and coordinating agencies and their role in maintaining academic quality."

Key Words: programmes for improving teaching; professional programmes.

McLeod, S.H. (Ed.). (1988). **Strengthening programs for writing across the curriculum**. San Francisco : Jossey-Bass. Vol. 36 of **New directions for teaching and learning**. Pp. 138. [PE 1404 S84].

"This book offers important support for the continued work of writing across the curriculum. It is these issues - how to bring about curricular change, how to sustain faculty interest & enthusiasm, how to evaluate established programs, how to collaborate with colleagues in other disciplines, & how to continue funding programs with which this sourcebook deals."

Key Words: writing across the curriculum.

McMillan, J.H. (Ed.). (1988). **Assessing students' learning**. San Francisco : Jossey - Bass. Vol. 34 of **New directions for teaching and learning**. Pp. 108.

[LB 2368 A 846].

"The intent of this volume is to improve faculty assessment of student learning in individual courses and departments - to help faculty improve what they already do."

Key Words: evaluation and assessment of students, programmes for improving teaching.

Menges, R.J., & Mathis, B.C. (1988). **Key resources on teaching, learning, curriculum, and faculty development: A guide to the higher education literature.** San Francisco: Jossey-Bass. Pp. 406. [LB 2322 M4 C.2].

"These four categories are viewed as interdependent in their effects on the process of university education."

Key Words: programmes for improving teaching.

Menges, R.J., & Svinicki, M.D. (Eds.). (1991). **College teaching: from theory to practice.** San Francisco: Jossey-Bass. Vol. 45 of **New directions for teaching and learning.** Pp 126. [LB 2331 C62].

"This issue elaborates on three theoretical perspectives through which teaching can be viewed - the cognitive, the motivational, and the social, and explores their implications for the practice of teaching."

Key Words: programmes for improving teaching, new faculty, delivering instruction effectively.

Mestenhauser, J.A. , Ellingboe, B.J. (Eds.). (1998). **Reforming the Higher Education**

**Curriculum: Internationalizing the Campus.** Phoenix AZ: The American Council on Education & the Oryx Press. Pp. 244. [LB 2361.5 R43 1996].

"The essays in this volume focus on ways to internationalize the curriculum across the diverse programs & instructional units of a major university.

Key Words: professional programmes

Metzger, R.O. (1993). **Developing a consulting practice**. Newbury Park, CA : Sage. Vol. 3 of **Survival skills for scholars series**. Pp. 138. [HD 69C6 M468].

"The author claims that all faculty members can match their skills with the needs of a specific clientele."

Key Words: professional programmes.

Meyers, C., & Jones, T.B. (1993). **Promoting active learning: Strategies for the college classroom**. San Francisco: Jossey-Bass. Pp.192. [LB 1027 .23 M49].

"This book advocates the use of active learning in the classroom. Active learning provides opportunities for students to talk and listen, read, write and reflect as they approach course content through applications of exercises, informal groups, simulations, case studies, role playing, etc."

Key Words: increasing student involvement or participation; class discussions.

Moxley, J.M. (1992). **Publish, don't perish: the scholar's guide to academic writing and publishing**. Westport: Greenwood Press. Pp.198. [Z 286 S37 MT].

"In this book the author offers suggestions for developing, polishing, and publishing scholarly ideas based on his own experience as an academic writer, on composition theory and research, and on the recommendations of colleagues."

Key Words: new faculty; research advice.

Neff, R.A., & Weimer, M. (Eds.). (1989). **Classroom communication: Collected readings for effective discussion and questioning**. Madison, WI: Magna. Pp.93. [LB 1027 C523].

"A collection of readings that can be used by faculty to overcome student passivity and encourage active student involvement."

Key Words: class discussions; questions in the classroom; increasing student involvement or participation.

Novak, J.D., & Gowin, D.B. (1984). **Learning how to learn**. New York: Cambridge University Press. Pp.199. [LB 1049 N68 1994].

"The authors develop their theory of the conceptual nature of knowledge and describe classroom-tested strategies for helping students to construct new and more powerful meanings, and to integrate thinking, feeling, and acting."

Key words: increasing student involvement or participation, programmes for improving teaching.

O'Neil, C. ,& Wright, A. (1992 &1993). **Recording teaching accomplishment: A Dalhousie guide to the teaching Dossier.** Halifax: Dalhousie University.

Pp. 99. [LB 2333 05 1993 C.1,C.2,C.3,C.4,C.5].

"This book is an excellent resource for faculty members as well as for departments in the process of considering how to recognize and reward teaching."

Key Words: programmes for improving teaching; peer assistance programmes.

Ory, J.C., & Ryan, K.E. (1993). **Tips for improving testing and grading.** Newbury Park, CA: Sage. Vol. 4 of **Survival skills for scholars series.** Pp. 141.

[LB 3060 .65 075].

"This book is full of suggestions for developing exams and assigning grades to get more out of each activity. They encourage teachers to spend as much time developing exams and grading papers as is spent preparing classroom work."

Key Words: evaluation and assessment of students; tests and examinations.

Pascarella, E.T., & Terenzini, P.T. (1991). **How college affects students.** San Francisco : Jossey-Bass. Pp. 894. [LA 229 P34].

"This comprehensive resource contains findings and insights synthesizing twenty years of empirical research and over 2600 studies , distilling what is known about how students change and benefit as a consequence of attending college."

Key Words: evaluation and assessment of students.

Patillo, M.M. Jr., & MacKenzie, D.M. (1965). **Eight hundred colleges face the future: A preliminary report of the Danforth Commission on church col-**

**leges and universities.** St. Louis, MI : The Danforth Foundation. Pp. 74. [LC 368 D 27].

"This study investigates the basic problems of colleges & universities associated with religious bodies."

Pazandak, C.H. (Ed.). (1989). **Improving undergraduate education in large universities.** San Francisco: Jossey-Bass. Vol. 66 of **New directions for higher education.** Pp.93. [LB 2361 I46].

"This volume examines the major issues in planning, implementation, and evaluation that large institutions must address in order to use their educational resources for greater benefit to their undergraduates."

Key Words: peer assistance .

Pike, R.M. (1970). **Who doesn't get to university - and why : A study on accessibility to higher education in Canada.** Ottawa: Runge Press Ltd.

[LC 145 C2 P5 c.3].

"Financial as well as social, cultural and psychological factors play vital roles in determining a student's ability to plan to enter, or not to enter an institution of higher learning. This book attempts to study these factors."

**Post Secondary Education in Transition: Program and Transactions of the 1993 Annual Canadian Society for the Study of Higher Education.** (1993). Ottawa: University of Ottawa. [LB 1028 P7 1993 ].

Povlacs Lunde, J. & Meier Healy, M. (1991). **Doing Faculty Development by Committee.** Stillwater, OK : New Forums Press, Inc. Pp.58. [LB 2331 L8].

"The publication of the Professional & Organizational Network in Higher Education (POD) provides a resource helpful to administrators, faculty members, director or coordinators of faculty development programs."

Key Words: professional development

Pregent, R. (1994). **Charting your course: How to prepare to teach more effectively.** Madison, WI: Magna. Pp. 229. [LB 2331 P6813].

"This work is addressed to all professors and T.A.'s who will at some time have to prepare a new course. It follows a systemic and systematic approach throughout nine chapters."

Key Words: programmes for improving teaching; the lecture; delivering instruction effectively.

Quam, Kay F. (1998). **Fundamentals of Teaching and Learning.** Commack, NY: Nova Science Publishers, Inc. Pp. 283. [LB 1025 .3 Q35 Fac Dev].

"This remarkable book presents the fundamentals of teaching and their connection to learning in a clear language."

Key words: programmes for improving teaching

Richmond, I.M. (Ed.). (1997). **Atlantic Universities Teaching Showcase.**

Pointe-de-l'Eglise: Universite Sainte-Anne. Pp. 137. [LE 3 N74 A1 R48 1997].

"The first Atlantic Universities Teaching Showcase in 1996 - now an annual event. It contains several papers given to help improve teaching."

Key Words: programmes for improving teaching

Roberts, H. , Gonzales, J.C. , Harris, O.D. , Huff, D.J. , Johns, A.M., Lou, R. , & Scott, O.L. (1994). **Teaching from a multicultural perspective.** Thousand Oaks, CA : Sage Publications. Vol. 12 of **Survival skills for scholars.** Pp. 113. [LC 1099.3 T435].

"The authors of this volume outline how to teach multiculturally, suggesting a set of classroom strategies, curriculum reform, assessment tools, and mentoring relationships that work for all students."

Key Words: programmes for improving teaching.

Rothwell, W.J., & Kazanas, H.C. (1992). **Mastering the instructional design process**. San Francisco: Jossey-Bass. Pp.386. [HF 5549.5 T7 R659 C.1].

"This book focuses on how to demonstrate competencies of instructional design work. Its purpose is to point the way toward developing and improving competencies associated with instructional design work. It is intended as a desk aid to help professionals carry out their work and as a text for students."

Key Words: evaluation and assessment of students; increasing student involvement and/or participation; performance objectives; delivering instruction effectively.

Sawyer, R., & Prichard, K., & Hostetler, K. (1992). **The art and politics of college teaching : a practical guide for the beginning professor**. New York: Peter Lang Publishing. Pp. 347. [LB 2331 A648].

"This book contains essential information for those in the early years of their academic careers."

Key Words: new faculty, mentoring, research advice.

Schmier, L. (1995) **Random thoughts: The humanity of teaching**. Madison, WI: Magna. Pp.268. [LB 1775.2 S35].

" This book is concerned with renewing a humanistic approach to teaching , and life, and it is concerned with showing the obstacles to that renewal."

Key Words: programmes for improving teaching, delivering instruction effectively.

Schoenfeld, A.C., & Magnan, R. (1992). **Mentor in a manual: climbing the academic ladder to tenure**. Madison WI : Magna Publications, Inc.

Pp. 314. [LB 2335.7 S36].

"This up-to-date manual for new assistant professors offers "advice, protection, caring" for young college and university faculty members as they seek to climb the academic ladder to tenure."

Key Words: new faculty; mentoring.

Seldin, P. (1991). **The teaching portfolio: A practical guide to improved performance and promotion/ tenure decisions.** Bolton, MA: Anker Publishing. Pp. 95. [LB 2333 S46].

"This is a valuable resource both for individual faculty members and for college & university administrators who desire increased recognition of good teaching."

Key Words: programmes for improving teaching; performance objectives.

Seldin, P. & Assoc. (1990). **How administrators can improve teaching.**

San Francisco: Jossey-Bass. Pp. 219. [LB 2331 H66 C.2].

"For every department to have good professors, academic leaders must know what their roles will be in creating a campus climate that motivates faculty and supports teaching. This book shows administrators how to provide the needed leadership to foster really effective teaching at their institutions."

Key Words: peer assistance programmes , administration.

Smelser, N.J. (1993). **Effective committee service.** Newbury Park, Ca.: Sage. Vol. 7 of **Survival skills for scholars.** Pp. 108. [AS6 S564].

"The author skilfully explores committees and looks at topics such as how to get on certain committees, how to get the committee work done efficiently and how to ensure that your views are properly represented in the committee's report."

Key Words: peer assistance programmes .

Sorcinelli, M.D., & Austin, A.E. (Eds.). (1992). **Developing new and junior faculty**. San Francisco; Jossey-Bass. Vol. 50 of **New directions for teaching and learning**. Pp. 104. [LB 1778 D46].

"This volume offers a practical compendium of advice on how to foster the career development of new and junior faculty."

Key Words: new faculty, mentoring.

Stice, J.E. (Ed.).(1987).**Developing critical thinking and problem -solving abilities**. San Francisco ; Jossey-Bass. Vol. 30 of **New directions for teaching and learning**. Pp. 115. [BF 441 D58].

"Each contributor to this volume believes that problem-solving skills can be taught and that the process should be taught on purpose."

Key Words: programmes for improving teaching.

Theall, M.,& Franklin, J. (Ed.). (1990). **Student ratings of instruction: issues for improving practice**. San Francisco: Jossey-Bass. Vol. 43 of **New Directions for teaching and learning**. Pp. 135. [LB 2333 S783 c.1 c.2].

"This issue is concerned with collecting, reporting, interpreting and using student ratings. It is for faculty and administrators who make decisions at least partly on the basis of ratings data."

Key Words: new faculty; evaluation and assessment of teachers.

Wasilewski, A., & Young, A. (Eds.). (1993). **Seeking innovation: international cooperation among universities**. Ottawa: A.U.C.C. Pp. 70.

[LB 2322.2 I573 1992].

"The goal of this conference in St. John's, Nfld. was to explore new ways in which universities could work together creatively, to broaden their horizons and use their resources and expertise to effect change at home and around the world."

Weimer, M. (1990). **Improving college teaching**. San Francisco: Jossey-Bass.

Pp. 232. [LB 2331 W37 C.2]

"This book is for anyone responsible for or concerned about instructional quality within a post secondary institution. Specifically it is for instructional developers, new and old - and is aimed at reforming their approach, to increase their impact on the instruction of the faculty members with whom they deal."

Key Words: programmes for improving teaching; peer assistance programmes.

Weimer, M. (1993). **Improving your classroom teaching**. Newbury Park, CA: Sage. Vol. 1 of **Survival skills for scholars series**. Pp. 128. [LB 2331 W38].

"In this book Maryellen Weimer dissects the elements of good teaching- enthusiasm, organization, clarity, content, among others - and shows how you can become a better instructor."

Key Words: programmes for improving teaching; increasing student interest; evaluation and assesment.

Weimer, M.G. (Ed.). (1987). **Teaching large classes well**. San Francisco; Jossey-Bass. Vol. 32 of **New directions for teaching and learning**. Pp. 108. [LB 1738 T42].

"This book is intended to provide faculty who are teaching a large course for the first time practical advice that will ease the transition from small to large classes."

Key Words: delivering instruction effectively, new faculty.

Weimer, M.,& Neff, R.A. (Ed.). (1990). **Teaching college :Collected readings for the new instructor**. Madison, WI :Magna. Pp.146. [LB 2331 T423].

"This collection contains ideas, information and advice for instructors, teaching assistants and first time faculty members."

Key Words: new faculty.

Weimer, M., Parrett, J.L.,& Kerns, M.M. (1988). **How am I teaching? Forms and activities for acquiring instructional input**. Madison WI: Magna.

[LB 2333 W42].

"This catalogue introduces instructors to forms and activities designed to assess specific aspects of instruction and ways of involving colleagues in assessment efforts, also students. They are designed for use during a course."

Key Words: programmes for improving teaching.

Weingartner, R.H. (1993). **Undergraduate education - goals and means.**

Phoenix, AZ : Oryx Press. Pp.168. [LA 227 .4 W45 1993].

"Both culture and literacy are important topics here. The aim of the book is educational reform and the conviction that our huge educational establishment exists for the betterment of the students."

Key Words: programmes for improving teaching.

Whicker, M.L., & Kronenfeld, J.J. (1994). **Dealing with ethical dilemmas on campus.** Thousand Oaks, CA.: Sage Publications. Vol. 14 of **Survival skills for scholars.** Pp. 133. [LB 1779 W55].

"This concise guide provides concrete strategies for dealing with wrongdoing without damaging your own career or relationships, and help guide you through the fuzzy area of academic ethics."

Key Words: peer assistance programmes.

Whicker, M.L., & Kronenfeld, J.J., & Strickland, R.A. (1993). **Getting tenure.** Newbury Park, CA.: Sage Publications. Vol. 8 of **Survival skills for scholars.** Pp. 147. [LB 2335.7 G48].

"This brief practical guide demystifies the tenure process and gives concrete advice to graduate students and junior faculty on how to strategize to maximize your chances of getting tenure."

Key Words: new faculty, peer assistance programmes.

Winter, C. (1994). **Planning a successful conference.** Thousand Oaks, CA : Sage Publications. Vol. 13 of **Survival skills for scholars.** Pp.136. [LC 6519 W56].

"The author guides you through the many details necessary for planning a successful, smoothly run conference."

Key Words: peer assistance programmes.

Wright, W.A., & Associates. (1995). **Teaching Improvement Practices: Successful Strategies for Higher Education**. Bolton, MA : Anker Publishing Company, Inc. Pp. 402. [LB 2331 W65].

"This book examines the most successful recent initiatives to enhance the quality of higher education through systematic efforts to improve teaching."

Key Words: programmes for improving teaching

Wright, W.A., & Herteis, E.M. (Eds.). (1993). **University teaching and learning: An instructional resource guide for teaching assistants at Dalhousie University**. Halifax: Dalhousie University. Pp.89.

[LB 2335 .4 U65 1993].

"This resource was published to address the professional improvement needs of the teaching assistant in our milieu".

Wunsch, M.A. (Ed.). (1994). **Mentoring revisited: Making an impact on individuals and institutions**. San Francisco: Jossey-Bass. Vol. 57 of **New directions for teaching and learning**. Pp. 134. [LB 1731.4 M46].

"An integrated, comprehensive model of personal and organizational development, that includes mentoring for students, faculty, staff and administrators. It can make a significant contribution to the best use of human resources, community building, and institutional vitality."

Key Words: mentoring.

Zanna, M.P., & Darley, J.M. (Eds.). (1987). **The compleat academic: A practical guide for the beginning social scientist**. New York: Random House. Pp. 225. [H 62 C5548].

"This book deals with a number of problems a beginning academic will face - the values of both teaching and good research."

Key Words: social science; research advice; programmes for improving teaching; new faculty.

### **The right to education and access to higher education. Number 15.**

Papers of the International Association of Universities. (1978). Paris: Unesco House. Pp.107. [LB 2301 I637 1978].

"Paper # 15 constitutes the report of the fifth I.A.U. seminar, held at Halle from May 29 to June 2, 1978, which dealt with the problem of the relationships between the right to education and access to higher education."

### **Videos:**

d'Entremont, D. (Dir.). (1991). **Inequity in the classroom: a video for professors and adult educators.** Montreal: Office on the status of Women, Concordia University. [LC 212.863 C2 1541].

"This video examines the often subtle and inadvertent sexual and racial biases that women students frequently encounter in colleges, universities and adult education settings. This is a multi media package that contains a training and reference manual.

**Critical incidents; a teaching development resource.** Victoria, B.C.: University of Victoria. [LB 2331 C74 pt.1].

"This is an up to date instructional resource for use in teaching and learning workshops. The primary value of these episodes is to trigger group discussion and problem solving."

**Critical incidents II: Close encounters of the academic kind.** Victoria, B.C.: University of Victoria. [LB 2331 C74 pt.2].

"A critical incident is a condensed variation of the traditional case study and is a useful tool for analysing and discussing typical work-related challenges and developing some guidelines for action and resolution. They are intended for use in teaching development workshops for faculty."

**Newsletters:**

**The Teaching Professor.** Madison, WI., U.S. [LB 1778 T42 1992].

Library has: V. (4),(5),(6), V.7,# 1-10; V.8,# 1,2,5-10;

V.9,#1-10; V.(10).

**Teaching and Learning Newsletter.** Memorial University of Newfoundland. [L11 T4].

Library has:V.1-12 (inc.)

**T.Q.M. in Higher Education.** [LB 2341 T68].

V.3,# 1-12; V.4,# 1-7.

**Focus on university teaching and learning.** [LB 2331 F6].

V.1-5, (inc.).

**Forum.**

V.4,#2,#3,#4.