

Remote Teaching and Learning Preparedness Task Force

June 11, 2020

Recommendation – Provide students with an indication whether course delivery method is synchronous, asynchronous as part of the registration process.

Provide an indicator as part of the course description describing how the course will be delivered. The proposed definitions of those delivery methods are:

Synchronous Delivery: The course content is delivered on-line. Classes take place in at a regularly scheduled time and feature live lectures and opportunities to communicate with peers and instructors in real time. Students are expected to attend and participate in the class at the time listed in the timetable. Some asynchronous components may be included. Students are not expected to be present on campus.

Asynchronous Delivery: The course content is delivered on-line. There are no scheduled class meeting times, but the course will progress according to a schedule provided by the professor. Resources and activities will be provided on-line and students are expected to participate in course activities. They are not expected to be present on campus.

- As part of registration, the course information will indicate the delivery method, so students are aware of the format and better informed to make their course choices

Rationale:

- Having this information available allows students to make course selections that are conducive to their learning style
- Knowing course delivery expectation in terms of delivery timelines allows students to build their schedule so that synchronous courses do not overlap in their schedule

What's next:

- Work with the Registrar's Office as necessary to implement the definitions as part of course selection for registration. Note: Tara is working with other institutions to see how their handling similar situations.