



OPENING SLIDES FOR AN ONLINE CLASS

Learning the tools to make your online learning successful and engaging.

For more information, check out this website:

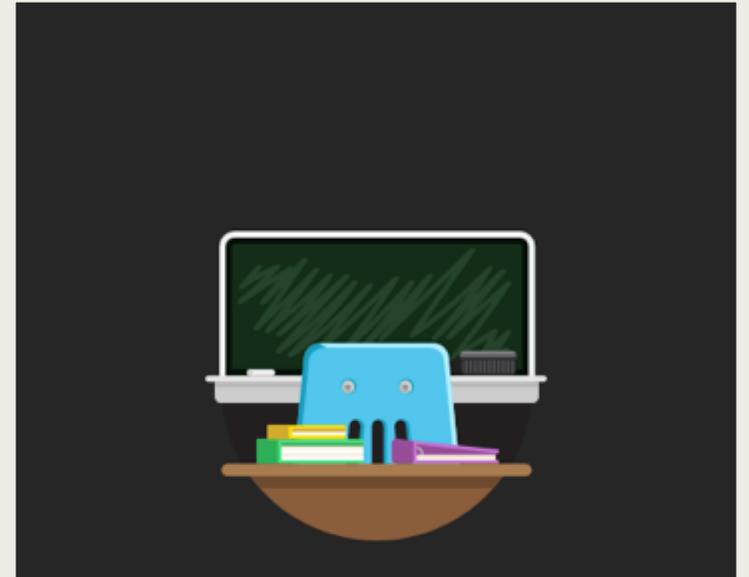
https://help.blackboard.com/Collaborate/Ultra/Participant/Get_Started

- These slides have been created collaboratively by the members for the StFX Task Force for Online Preparedness, the Teaching and Learning Centre, and the Faculty Development Committee to support online learning in the Winter 2021 Semester.
- They are suggested guides and we invite faculty to personalize and tailor them for their own online teaching, if they wish.



Overview for *Opening Slides* for an Online Classroom

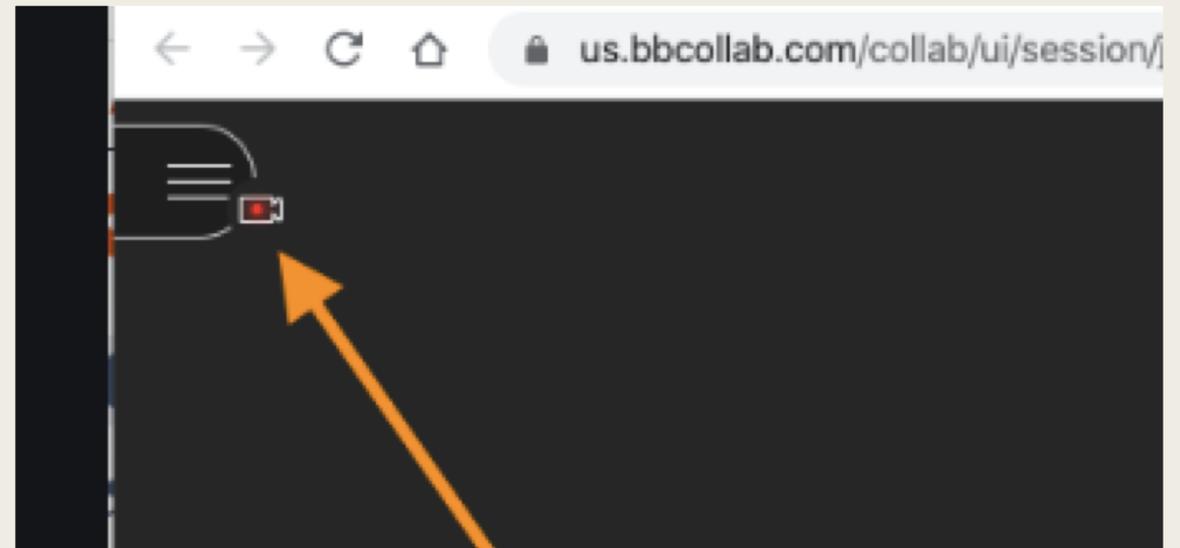
- Reminder to Hit “Record”
- Land acknowledgements (Short and Long Version)
- Protocol in online classes
- Community Agreement
- Getting in touch with your instructor
- Agenda/Overview for an online class



Remind yourself to hit the “Record” button when you begin your class.



Currently, there is a reminder set for ‘record’, otherwise, you can find record as shown below



LAND ACKNOWLEDGEMENT #1



We acknowledge that St Francis Xavier University is located on the unceded and traditional territory of the Mi'kmaw, who have maintained a connection to this land.

LAND ACKNOWLEDGEMENT #2



We acknowledge that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People. This territory is covered by the "Treaties of Peace and Friendship" which Mi'kmaq and Wolastoqiyik (Maliseet) Peoples first signed with the British Crown in 1725. The treaties did not deal with surrender of lands and resources but in fact recognized Mi'kmaq and Wolastoqiyik (Maliseet) title and established the rules for what was to be an ongoing relationship between nations.

Protocol for Online Classrooms

Generally, the protocols for face-to-face classes are mirrored in the online classroom.

- Students are expected to be respectful in their communication whether it be when speaking, communicating in the chat box, or through the use of chat emojis.
- Students are asked to use the ‘raise the hand’ function to signal they wish to speak.
- Students are asked to open their mic only when they wish to speak. Otherwise microphones should be muted.
- To protect bandwidth for all students in the class, students are asked to keep their video cameras off unless instructed to open them by their instructor.

Community Agreement/Ground Rules

We aim to create a positive learning community, free from discrimination and harassment, in this online classroom. Ideally students have input into creating ground rules. Here are some ground rules that frequently surface:

- We aim to maintain an attitude of respect for those in the class.
- We use active listening, which has us listening with the intent to understand each other.
- We have the *Right to Pass* when needed.
- We remember that our personal experiences are valid and true for each of us and they may not be universal.
- We are mindful and careful of our language choices.
- We are conscious of sharing the microphone with others in the class so that we have the opportunity to hear the many voices and perspectives in the class.
- **Add others as needed*



Getting in touch with me as your instructor



As your instructor I am more than happy to meet with you during my office hours. Please reach out early and often when you have a question or concern related to the course. This is how and when you may reach me:

Link:

Scheduled Hours:

Agenda of Collaborate Tour

The agenda for the class helps provide a learning map of the class and many students find this helpful.

- Locating the microphone
- Video camera feature
- Raise hand feature
- Collaborate Panel
- Chat function
- Using chat emojis
- Attendee panel
- Record feature
- Protocol in online classes

