# Your Title Goes Here:

# You Can Add a Subtitle Too

Author’s Name

Course #: Course Name

Professor’s Name

Due Date

Notice that the title of your essay is a Level 1 Heading. It therefore has capital letters for all words except articles, prepositions and conjunctions. It is also bolded and centered. Here is where you will write your introduction. You may need to add sections and subsections, so will have Levels 2 and 3 Headings.

## Level 2 Heading

Notice that the Level 2 Heading has capital letters for all words except articles, prepositions and conjunctions. It is not bolded but it is centre justified. The text under this heading begins in a new paragraph. You may even have to have further levels of subsections.

### Level 3 Heading

Notice that the Level 3 Heading has capital letters for all words except articles, prepositions, and conjunctions. It is bold and left-justified. The text under this heading will begin in a new paragraph.

Depending upon which version of Chicago Manual (the author-date or the notes style), you may need to add footnotes or endnotes within your essay.[[1]](#footnote-1)

Conclusion

Here is where you will begin to write you conclusions. Notice that the Conclusion section requires a Level 2 Heading.

## Bibliography

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1. Bolton, *Writing and Professional Development*, 10. [↑](#footnote-ref-1)